

I. DENOMINATION OF THE EVENT

Venue: Outdoor Helvoirt

Date: 25-08-2017 till 27-08-2017

NF: The Netherlands

EVENT CATEGORIES:

Long		Short		Long		Short	
CCI4* <input type="checkbox"/>		CIC(O)1* <input checked="" type="checkbox"/>		CCIYR2* <input type="checkbox"/>		CICYR2* <input type="checkbox"/>	
CCI(O)3* <input type="checkbox"/>		CIC(O)2* <input checked="" type="checkbox"/>		CCIJ1* <input type="checkbox"/>		CICJ1* <input type="checkbox"/>	
CCI(O)2* <input type="checkbox"/>		CIC(O)3* <input type="checkbox"/>		CCIIH1* <input type="checkbox"/>		CICIH1* <input type="checkbox"/>	
CCI(O)1* <input type="checkbox"/>				CCIIH2* <input type="checkbox"/>		CICIH2* <input type="checkbox"/>	

CCI(O)P1*
CCI(O)P2*
CCI1* reserved for ponies
CIC1* reserved for ponies

CHAMPIONSHIP CATEGORIES:

Championship 3* Championship 2* Championship 1*
Senior Young Rider Junior Pony Young Horses
Championship official title: (as per contract)

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29th April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2017
- FEI Veterinary Regulations, 13th edition 2014, effective 1st January 2016, updates effective 1 January 2017
- FEI Eventing Rules and its Annexes, 25th Edition, updates effective 1st January 2017
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 27 April 2017

Catrin Norinder
FEI Director Eventing and Olympic
Draft schedules are to be sent by e-mail to eventingschedules@fei.org

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	4
IV.	GENERAL INFORMATION	5
	1. ORGANISER	5
	2. ORGANISING COMMITTEE	5
	3. EVENT DIRECTOR	5
V.	OFFICIALS	6
VI.	INVITATIONS	7
	1. GENERAL	7
	2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	7
VII.	ENTRIES	8
	1. ENTRY DATES AND ENTRY FEES	8
	2. NO-SHOWS/LATE WITHDRAWALS	8
	3. ADDITIONAL FEES/CHARGES BY THE ORGANISER	9
	4. QUALIFICATION	9
VIII.	TIMETABLE	10
	1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)	10
IX.	COMPETITION DETAIL	11
X.	FACILITIES OFFERED	14
	1. ATHLETES	14
	2. GROOMS	14
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL	14
	1. DRAW	14
	2. COMPETITION ARENA(S)	14
	3. PRACTICE ARENA(S)	15
	4. STABLES	15
	5. PRIZE GIVING CEREMONY	15
	6. ADVERTISING ON ATHLETES AND HORSES	15
	7. TICKETING	15
	8. BETTING	15
	9. TRANSPORT REIMBURSEMENT HORSES / PONIES	15
	10. WELCOME	16
	11. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS	16
	12. LORRY / CARAVAN FACILITIES	16
	13. SUSTAINABILITY	16
XII.	VETERINARY MATTERS	16
	1. CUSTOMS FORMALITIES	16
	2. HEALTH REQUIREMENTS	16
	3. NATIONAL REQUIREMENTS	17
	4. PONIES	17
	5. INJURY SURVEILLANCE	17
	6. TRANSPORT OF HORSES	17
	7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	17
	7.1. <i>PASSPORTS. FEI General Regulations Article 137</i>	17
	7.2. <i>VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028</i>	18
	7.3. <i>EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032</i>	18
	7.4. <i>HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2</i>	18

7.5.	<i>LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034</i>	19
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI	19
8.1.	<i>SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058</i>	19
8.2.	<i>ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056</i>	19
XIII.	HUMAN ANTI-DOPING	19
XIV.	ADDITIONAL INFORMATION	20
1.	MEDICAL INFORMATION FORM FOR ARMBANDS	20
2.	INSURANCES AND NATIONAL REQUIREMENTS.....	20
2.1.	<i>ATHLETES, OWNERS AND SUPPORT PERSONNEL</i>	20
2.2.	<i>ATHLETES AND OWNERS</i>	21
3.	PROTESTS/APPEALS	21
4.	DISPUTES	21
5.	MODIFICATION TO SCHEDULE	21
6.	ADDITIONAL INFORMATION FROM THE ORGANISER	21
7.	MINIMUM AGE LIMITATION	22
8.	PRIZEMONEY DISTRIBUTION	22
XV.	ANNEXES	23

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org.

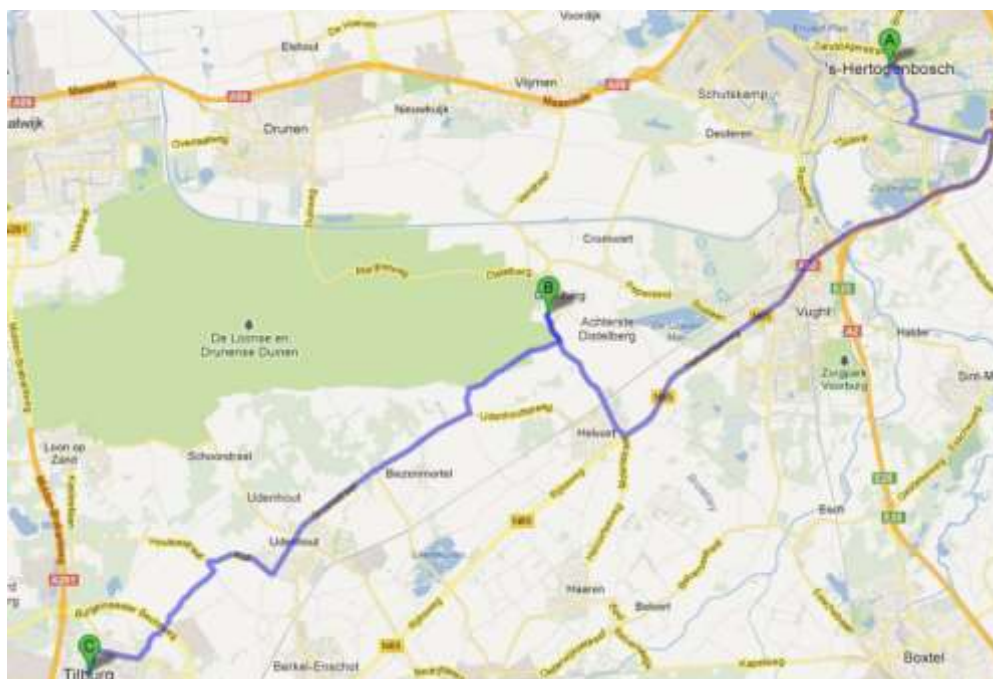
IV. GENERAL INFORMATION

1. ORGANISER

Name: Stichting Ruitersport Helvoirt
Address: Helvoirtsestraat 21
Telephone: 0031(0)411-724444
Fax: 0031(0)411-724445
Email: sport@outdoorhelvoirt.nl
Website: www.outdoorhelvoirt.nl

Contact Details Show Ground:

Address: Hoenderstraat 10
Telephone: 0031(0)6-21164402
Accessibility details (directions by road, nearest airport / train station):
Nearest airport: Eindhoven airport,
Nearest train station: Tilburg central station and 's-Hertogenbosch central station.



2. ORGANISING COMMITTEE

President of the Event: Mrs. Anne-Marie van de Pas-Smolders
Show Secretary: Mrs. Lone Vonk
Press Officer: Mrs. Kyra van Well

3. EVENT DIRECTOR

Name: Rene van den Oetelaar
Address: Moersedreef 1
Telephone: 0031(0)43-820882
Email: rene@hippona.nl

CHECK LIST FOR DRAFT SCHEDULE EVENTING 2017



V. OFFICIALS

R ef	Panel	Competition	Function	FEI ID	NAME	NF	Level (Nat, 1/2*, 3/4*)	Contact details
1	Ground Jury 1 st Competition	CIC1*	Ground Jury President	10050490	Mr. Dirk Verlinden	NED	CIC1*/CIC2*	dirkverlinden@skynet.be
			Ground Jury Member	10119566	Mrs. Sandra Bakker	BEL	CIC1*/CIC2*	Sm.bakker2@quicknet.nl
	Ground Jury 2 nd Competition	CIC2*	Ground Jury President	10052223	Mr. Jan Ruitenkamp	NED	CIC1*/CIC2*	Averenk01@planet.nl
			Ground Jury Member	10053687	Mr. Joachim Dimmek	GER	CIC3*/CIC4*	lionranch@aol.com
2	Technical Delegate	CIC1* & CIC2*	Technical Delegate	10098715	Mr. Rob Janssen	NED	CIC1*/CIC2*	heumstede@hetnet.nl
		CIC1* & CIC2*	Assistant Technical Delegate	10098714	Mr. Rob Janssen	NED	CIC1*/CIC2*	heumstede@hetnet.nl
3	Course Designer	CIC1* & CIC2*	Course Designer	10052193	Mr. Bas Verhoeven	NED	CIC1*/CIC2*	b.verhoeven@v2-facility.nl
		CIC1* & CIC2*	Jumping Course Designer	10052097	Mr. Kris van Gelder	NED	CIC1*/CIC2*	Kris.vangelder@uwv.nl
4	Chief Steward	CIC1* & CIC2*	Chief Steward	10075708	Mr. Barend Vorselaars	NED	CIC1*/CIC2*	bvorsela@kpnmail.nl
5	Assistant Stewards	CIC1* & CIC2*	Assistant Steward	10075708	Mr. Henk Korsten	NED	CIC1*/CIC2*	henk.irma@vodafonehuis.nl
7	FEI Veterinary Delegate	CIC1* & CIC2*	FEI Veterinary Delegate	10050387	Mr. Joris Theeuwes	NED	FEI	j.theeuwes@xs4all.nl
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	CIC1* & CIC2*	Veterinary Service Manager	10087227	Mrs. Miriam van Poppel	NED	FEI	mvpoppel@dierenartsenoisterwijk.nl
		CIC1* & CIC2*	FEI Permitted Treating Vet	10087227	Mrs. Miriam van Poppel	NED	FEI	mvpoppel@dierenartsenoisterwijk.nl
9	Chief Medical Officer	CIC1* & CIC2*	Chief Medical Officer		Mr. Dirk Das	NED		0031(0)6-48256893
	Medical services	CIC1* & CIC2*	Medical Services		EHBO Sint Lucas Helvoirt	NED		
10	Farrier	CIC1* & CIC2*	Farrier		Mr. Marcel van Roessel	NED		hoefsmidvanroessel@kpnplanet.nl

VI. INVITATIONS

1. GENERAL

Number of NFs invited	All
Number of Athletes from the host nation	Unlimited
Number of Athletes per NF	Unlimited
Number of Horses per Athlete	CIC1*: 4 Horses CIC2*: 4 Horses
Ballot procedure in case of excessive entries. <i>Must be specified</i>	In case of excessive entries we will accept riders on subscription order

Space for organiser to include details if necessary

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

Space for organiser to include details if necessary

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-eventing>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

Space for organiser to include details if necessary

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.509 of the FEI Eventing Rules, 25th edition, updates effective 1 January 2017.

Deadlines for Entries:

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Closing date for Definite Entries: 10-08-2017

Last date for substitutions: **x**

Entry fee per horse:	CIC1* first horse: € 280,- following horses: € 260,- CIC2* first horse: € 300,- following horses: € 280,-
Stabling fee per horse:	Including, for extra horses not competing € 100,- per stable
Details entry procedure fee / Payment:	Payment to the following account. Stichting Ruitersport Helvoirt BIC: RABONL2U IBAN: NL33 RABO 011 81 44 685
Space for organiser to include details if necessary	

All aforementioned amounts include VAT

2. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows, the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged and refund procedure:

Refund procedure if rider/horse cannot compete : (presentation of certificate) Any competitor who would like to withdraw from the competition after 21st of August with a certificate has to pay the stable amount off €100,- Any competitor who would like to withdraw from the competition after 21st of August without any valid and certified reason has to pay the full amount of the entry fee.

3. ADDITIONAL FEES/CHARGES BY THE ORGANISER

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee: Included in entry fee Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)
Higher Level Events CHF 25 per horse per event
(All other events not defined as CIMs)

Electricity (upon request): Included in entry fee
Manure disposal: Included in entry fee
Hay: € 8,-
Straw: € 8,-
Shavings: € 8,-
Other (please specify): -

Lorry/ Caravan:
Power supply: provided by the OC Not provided by the OC Price:
Water supply: provided by the OC Not provided by the OC Price:
Sanitary facilities: provided by the OC Not provided by the OC Price:
Catering facilities: provided by the OC Not provided by the OC Price:

Space for organiser to include details if necessary

All aforementioned amounts include VAT

VAT number of the Organiser: -

4. QUALIFICATION

Entries have to be in accordance with Art.520 and 521 of the FEI Eventing Rules, 25th edition, effective 1 January 2017.

The eligibility to compete will be determined by a combination of the following:
- The level of the Athlete category (national,D,C,B,A) (art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 520)
-

Space for organiser to include details if necessary

VIII. TIMETABLE

1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)

<u>Short Format competition</u>	Competition	Day	Date	Time
• Opening of stables: / Vet examination on arrival:	1*	Thursday	24-08-2017	12.00 hrs.
	1*	See *Below*		
• Official Course Inspection Ground jury:	1*	Friday	25-08-2017	09.00 hrs.
• Declaration of Starters by phone or email:	1*	Wednesday	23-08-2017	Before 15.00 hrs.
• 1st Start – Dressage:	1*	Friday	25-08-2017	12.30 hrs.
• 1st Start - Cross-Country:	1*	Sunday	27-08-2017	09.30 hrs.
• 1st Start – Jumping:	1*	Saturday	26-08-2017	15.30 hrs.
• Prize-giving:	1*	Sunday	27-08-2017	After Cross Country

* ! Attention all riders for the CIC1* & CIC2* have to present their horse to the Vet before dressage.

- Friday 25-08-17 from 09.30 hrs till 11.00hrs.

- Friday 25-08-17 from 19.30 hrs till 20.00 hrs

<u>Short Format competition</u>	Competition	Day	Date	Time
• Opening of stables (If applicable): / Vet examination on arrival:	2*	Thursday	24-08-2017	12.00 hrs.
	2*	*See Below*		
• Official Course Inspection Ground Jury:	2*	Fridayday	25-08-2017	09.00 hrs.
• Declaration of Starters by phone or email:	2*	Wednesday	23-08-2017	Before 15.00 hrs.
• 1st Start – Dressage:	2*	Friday	25-08-2017	12.30 hrs.
• 1st Start - Jumping:	2*	Saturday	26-08-2017	12.00 hrs.
• 1st Start – Cross-Country:	2*	Sunday	27-08-2017	13.30 hrs.
• Prize-giving:	2*	Sunday	27-08-2017	After Cross Country

* ! Attention all riders for the CIC1* & CIC2* have to present their horse to the Vet before dressage.

- Friday 25-08-17 from 08.30 hrs till 11.30hrs.

- Friday 25-08-17 from 19.30 hrs till 20.00 hrs

IX. COMPETITION DETAIL

Format : CIC

Level : 1*

**This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2017**

Technical Conditions

DRESSAGE TEST

FEI 2015 1* A

CROSS-COUNTRY

Event	Length	+/- 3000 m
	Speed	520 mpm
	Approx. number of efforts	29

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	13
	Number of Obstacles:	10 - 11

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	€ 3.250
Breakdown per category / placing (1 prize per 4 athletes)	€ 750/ € 550/ € 350/ €275/ € 175/ €150/ and 4x € 100 € 600 divided over the remaining athletes placed. Last placed athlete minimum € 75,-

Tax deduction

In accordance with the relevant specific Dutch tax regulations, no income tax will be deducted from prizes won by home riders or by foreign riders from a country with which the Netherlands have made a treaty in order to avoid double income tax levies. The OC has to deduct foreign riders 20% from the won prize money from countries which not have a similar tax treaty. All Athletes will be asked to provide all necessary information (Passport & Social security-number), in order to guarantee a correct tax procedure. The OC reserves the right to withhold money due from prize-money as long as outstanding bills have not been paid. Payments must be made in euro.

Format : CIC

Level : 2*

**This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2017**

Technical Conditions

DRESSAGE TEST

FEI 2015 2* A

CROSS-COUNTRY

Event	Length	+/- 3200 m
	Speed	550 mpm
	Approx. number of efforts	32

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	14
	Number of Obstacles:	10 - 11

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	€ 4.450,-
Breakdown per category / placing (1 prize per 4 athletes)	€ 1.000/ € 700,-/ € 550/ € 450,-/€ 280,-/ € 150,- and 4x € 130,- € 800 divided over the remaining athletes placed. Last placed athlete minimum € 100,-

Tax deduction

In accordance with the relevant specific Dutch tax regulations, no income tax will be deducted from prizes won by home riders or by foreign riders from a country with which the Netherlands have made a treaty in order to avoid double income tax levies. The OC has to deduct foreign riders 20% from the won prize money from countries which not have a similar tax treaty. All Athletes will be asked to provide all necessary information (Passport & Social security-number), in order to guarantee a correct tax procedure. The OC reserves the right to withhold money due from prize-money as long as outstanding bills have not been paid. Payments must be made in euro.

PRIZEMONEY SUMMARY

Category	Level	Amount	Currency
CIC1*	1	3250	EUR
CIC2*	2	4450	EUR
TOTAL			€ 7.700

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Hotel Guldenberg
Address: Guldenberg 12, 5268 KR Helvoirt
Telephone: 0031(0)411-642424
At the expense of: The Organiser or Athletes
Accommodated (bed and breakfast) from 25-08-2017 to 27-08-2017

Meals

At the expense of: The Organiser or Athletes
Meals provided from 25-08-2017 to 27-08-2017 . Where At the showground
Special prizes for meals will be made for the individual riders and their respective grooms.

The riders will receive one meal ticket for the riders Barbeque on Saturday evening.

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.
Accommodation will be at the cost of: Organiser Athletes from 25-08-2017 to 27-08-2017.

Meals.

At the expense of: The Organiser or Athletes
Meals provided from 25-08-2017 to 27-07-2017 . Where At the showground

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws: Computer will make the draw

Time, date and location: After declaration at the showsecretary's office

2. COMPETITION ARENA(S)

Dressage:

- Dimensions: 20 x 60 m
- Type of Footing: Grass

Cross Country:

- Type of Ground: Grass

CHECK LIST FOR DRAFT SCHEDULE EVENTING 2017



Jumping:

- Dimensions: 7500 M2
- Type of Footing: Grass

3. PRACTICE ARENA(S)

Dimensions: 60 x 100 m
Type of Footing: Grass

Additional practice areas: x

4. STABLES

Size of boxes 3 m x 3 m (80% minimum 3m x 3m + 20% 3m x 4m)

Square for OC to include additional details if necessary

5. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize giving ceremony:

Yes No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

Athletes riding their horses: Yes No

6. ADVERTISING ON ATHLETES AND HORSES

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

For Championship or CIO Nations Cup Competitions, please specify below.

Championship: personal sponsor logo Authorised Not authorised

Nations Cup Competitions: personal sponsor logo Authorised Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

7. TICKETING

Are you selling tickets for spectators to attend your event: Yes No

Name of your ticketing provider: x

Web address to buy tickets: x

8. BETTING

Betting will be authorised by the Organiser: Yes No

9. TRANSPORT REIMBURSEMENT HORSES / PONIES

CHECK LIST FOR DRAFT SCHEDULE EVENTING 2017



Transport expenses to be paid by:
The Organiser at _____ per km.
The Athlete

10. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

11. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:

Other: Cycle distance

12. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables Yes No

Square for OC to include additional details if necessary

13. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Diergeneeskundig Centrum Oisterwijk

Address: Molenbaan 7A, 5063 PA Oisterwijk

Telephone: 0031(0)-13 528 3535

Fax:

Email:

Opening hours:

Space for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

CHECK LIST FOR DRAFT SCHEDULE EVENTING 2017



In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any

Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VII, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. MEDICAL INFORMATION FORM FOR ARMBANDS

Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

** Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

Space for OC's to include reference to National Laws when necessary

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for OC's to include reference to National Laws when necessary

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

6. ADDITIONAL INFORMATION FROM THE ORGANISER

Square for organiser to include details if necessary, such as: National Rules, Dogs or Vehicles.

7. MINIMUM AGE LIMITATION

LEVEL	ATHLETES	HORSES
1*	14	6
2*	16	6
3*	18	7
4* + CH3*	18	8

8. PRIZEMONEY DISTRIBUTION

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

In accordance with the relevant specific Dutch tax regulations, no income tax will be deducted from prizes won by home riders or by foreign riders from a country with which the Netherlands have made a treaty in order to avoid double income tax levies. The OC has to deduct foreign riders 20% from the won prize money from countries which not have a similar tax treaty. All Athletes will be asked to provide all necessary information (Passport & Social security number), in order to guarantee a correct tax procedure. The OC reserves the right to withhold money due from prize-money as long as outstanding bills have not been paid. Payments must be made in euro. Square for OC to include additional details if necessary

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10098004

Name*: Vonk

First Name*: Lone

E-Mail*: sport@v2-facility.nl

Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹:

Name*: van Well

First Name*: Kyra

E-Mail*: k.vanwell@v2-facility.nl

Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹:

Name*:

First Name*:

E-Mail*:

Access Rights*: Admin² Consult³

Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within four days after the conclusion of the event. All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to eventingresults@fei.org, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CIs/CIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

3. STEWARDING (Only for Jumping test of the Eventing competition, as per FEI Jumping rules)

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)